



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER :: JORHAT :: DISTRICT
(DEVELOPMENT BRANCH)

No.JP 20/2020/ 28

Dated Jorhat, the 29th August 2020

Advertisement

Temporary Engagement of ORUNODOI Sahayak

In pursuance of the Notification No.FIF.89/2020/48 dated 14/8/2020 issued by the Finance (Institutional Finance) Department, Govt. of Assam, Dispur, the undersigned is pleased to invite online applications from the intending candidates for temporary engagement for the post of **Orunodoi Sahayak** at fixed pay under the 'Orunodoi Scheme' with fulfillment of the terms & conditions as detailed below :

Name of the Post : Orunodoi Sahayak

Nos of Post : 19 (4 each in Jorhat /Teok/Titabor/Mariani LAC and 3 in Dergaon LAC, Jorhat Part)

Eligibility : The candidate must be a permanent resident of Jorhat District.

Essential Qualification and Experience:

- Graduate in any stream with Certificate of one year Computer Diploma Course.
- Preference will be given who has experience in application maintenance & support.
- Good oral and written communication skills in local language.
- Computer proficiency.
- Willingness to travel to remote areas of the district by self means.
- The District Level Monitoring Committee has the right to determine the cut off marks and other qualifications on the basis of the applications received. Minimum 21 years as on 1/04/2020 & not more than 35 years of the age on the day of publication of the advertisement.

Remuneration : Fixed pay of Rs.15,000.00/ month without TA/DA/Other allowance.

Category : Un-reserved.

Last date of submission of online application: By 5:00 PM on 3rd September 2020

Mode of Interview : Will be decided on the basis of total applications received.

Terms & Condition :

- The engagement of Orunodoi Sahayak is purely temporary and initially for minimum period of 2 (two) months.
- This engagement is scheme specific. Hence, payment of remuneration will be subject to the release of fund from Govt. of Assam
- The engagement may be terminated without assigning any reason thereof or if the performance of the incumbent is found not satisfactory.
- The Engagement does not confer any right on the Orunodoi Sahayak for any future engagement / regularization of such engagement under regular Govt. establishment by virtue of his / her performing duties as a temporary appointee.

Functions of Orunodoi Sahayak:

- To facilitate implementation process of Orunodoi scheme at district level for the particular LAC to be assigned.

2. To function as a bridge between the District Administration and the identified applicants with house to house interaction at GP & ULB level to ensure that the benefits of the scheme reach them properly as per the guidelines.
3. To assist the applicants in filling up the Detailed Application Form (DAF) collecting with bank details, signed copy of the Self Affidavit & other information after prioritization & selection by District Level Monitoring Committee.
4. To upload the approved list of beneficiaries in the designated web portal.
5. To give necessary support at GP & ULB level in preparation of the preliminary list.
6. The Sahayak would function directly under the control and supervision of the Deputy Commissioner.

How to Apply:

Interested candidates may submit application online by clicking URL.

https://niyukti.assam.gov.in/jorhat_os/

The process of submission of application will start from 10:00 A.M on 31st August 2020.

The candidates may visit district websites www.jorhat.gov.in & Notice Board of the office regularly for any other future information & correspondence with regards to the online test/interview/hall tickets/results etc. as no personal correspondence / enquiry would be entertained on the matter.

The candidate must specify his / her Whatsaap Mobile Number / email while applying.

Additional Instruction:

1. Canvassing in any form will render the candidate to be disqualified for the post.
2. The undersigned reserves the right to reject/modify/cancel the advertisement without any reason thereof.


Deputy Commissioner

Jorhat
29/8/2020

Memo No. JP 20/2020/ 28(A)

Dated Jorhat, the 29th August 2020

Copy to:

1. The Principal Secretary to the Govt. of Assam, Finance (IF) Department, Dispur Guwahati-6 for favour of kind information.
2. The Deputy Commissioner, Golaghat for favour of kind information.
3. The SIO, NIC, Assam, Dispur, Guwahati-6 for kind information and necessary.
4. The DI&PRO, Jorhat. She is requested to take necessary measures for release of the advertisement in 3 (three) daily local leading Newspaper out of which 1 (one) will be of English language and will also forward a copy of each advertisement published in the News paper to the Development Branch for office records etc.
5. The DIO, NIC, Jorhat. He is requested to upload the advertisement in the District website alongwith the URL of the online application portal.


Deputy Commissioner

Jorhat
29/8/2020